

**LORAIN PORT AUTHORITY
Board of Directors
Regular Board Meeting
March 14, 2017**

Board of Directors: Ms. Carr, Mrs. Cook; Messrs. Bansek, Davila, Nielsen, Zellers and Zgonc

Staff: Tom Brown, Executive Director
Yvonne Smith, Accountant
Tiffany McClelland, Economic Development Specialist
Mike Brosky, Esq.

Guests: Rick Payerchin, Morning Journal
Dan Kelley, Somers Agency
Lorenzo Gentile, Somers Agency
Adam Mathews, Andrew Crouse, Jack Siffert, Lorain Harbor Railroad
Martin Leibas, CHIP

I. **Roll Call.** The meeting was called to order at 7:02 p.m. by Chairman Carl Nielsen with roll call indicating a quorum present.

II. **Disposition of Meeting Minutes:** Disposition of February 14, 2017 Regular Board Meeting Minutes were presented for approval. Motion to accept the Minutes by Ms. Carr. Support by Mr. Zellers. Motion carried.

Disposition of February 27, 2017 Special Board Meeting Minutes were presented for approval. Motion to accept the Minutes by Ms. Carr. Support by Mr. Zellers. Motion carried.

III. **Report of Officers.**

A. Chairman

1. Correspondence received – Letter from National Council of Negro Women, Inc. for a deposit fee waiver for their May 6, 2017 meeting. Mr. Zgonc made a Motion to grant a deposit waiver for the building for this organization. Seconded by Ms. Carr. Motion carried.
2. Letter from Morning Journal for a waiver. Ms. Cook made a Motion to waive all fees for the Journal Jog Run as the Lorain Port Authority is a sponsor of this event. Seconded by Ms. Carr. Motion carried.
3. Dan Kelley and Lorenzo Gentile of Somers Agency made a presentation to the Board in regards to being the Agent of Record for insurance.

B. Executive Director.

1. Submerged Land Lease (former Lorain Pellet Terminal site). This was a procedural matter, as this was already approved previously, but the attachment provided in the Resolution was incorrect. So, the City is asking for this to be corrected and passed again with the appropriate property description for the State Tax Department.

Mr. Nielsen presented:

A RESOLUTION FINDING THAT CERTAIN DESCRIBED LAND ABUTTING THE CITY IS NOT NECESSARY FOR THE CONSTRUCTION OR MAINTENANCE OF VARIOUS IMPROVEMENTS.

Ms. Carr made a Motion to accept Resolution No. 2017-14. Seconded by Mr. Bansek. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution passed

2. Disposal Resolution. Mr. Brown outlined a number of items that have collected and have no use to the Port anymore. There is a great need to do away with these items as they are simply taking up much needed space,

Mr. Nielsen presented:

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OR HIS DESIGNEE TO SELL PORT OWNED PERSONAL PROPERTY THAT IS NOT NEEDED FOR PUBLIC USE OR WHICH IS OBSOLETE OR UNFIT FOR USE BY INTERNET AUCTION.

Ms. Carr made a Motion to accept Resolution No. 2017-15. Seconded by Mr. Zgonc. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution passed

3. Council Committee Meeting Monday, March 27, 2017 – Economic Development Director. Council will be having a Committee Meeting to discuss this position and the direction of Economic Development in the City of Lorain. They asked that the Port be present during this conversation and all Board Members are welcome to attend.

IV. Report of Committees.

A. Contract Management Committee – Bandshell (Stage Top) Install/Removal by Aabel Rents. This was the only Company to quote and is actually a lower price from last year. Mrs. Cook made a Motion to have Aabel Rents install and remove the Bandshell (Stage Top). Seconded by Mr. Zgonc. Motion carried.

B. Strategic Development Plan Committee – No Report.

C. Marketing & Public Affairs Committee – Mr. Nielsen made a Motion that the Lorain Port Authority be a Lorain City Schools \$500.00 Sponsorship in the name of Richard M. Novak. Ms. Carr seconded the Motion. Motion carried.

Mr. Bansek spoke about the website redevelopment. The homepage/subpage designs were shown to the Board and then forwarded along for review and comment.

D. Financial Planning and Audit Committee –

February 2017 Financials. Ms. Smith reviewed the financials with the Board. Mr. Davila made a Motion to accept the February 2017 Financials. Seconded by Ms. Carr. Motion carried.

2017 Permanent Budget: Mrs. Smith stated that the General Fund will increase \$22,038.00 mainly due to revenues for Bond Fees. The increase in appropriations is due to the Executive Director's retirement vacation payout.

Mr. Nielsen presented:

A RESOLUTION RATIFYING EXPENDITURES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO REVISE THE 2017 OPERATING BUDGET, TRANSFER AND APPROPRIATE FUNDS AND REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES FROM THE COUNTY AUDITOR.

Ms. Carr made a Motion to accept Resolution No. 2017-16. Seconded by Mr. Bansek. Roll call vote as follows:

Ayes: 7 Nays: 0 Abstain: 0 Resolution passed

Then & Now Certificate – There were no Then & Now Certificates that require Board approval.

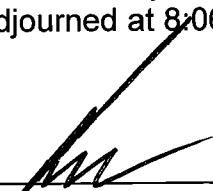
E. ByLaws and Personnel Committee – No report.

V. Public Comments – None.

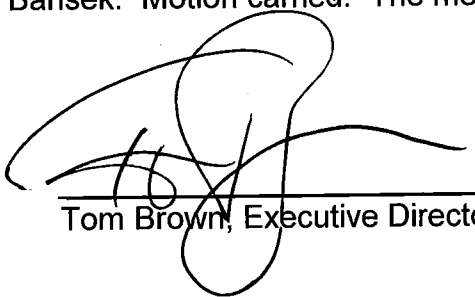
VI. Other Business.

VII. Adjournment.

There being no further business to come before the Board, Ms. Carr made a Motion to adjourn. Seconded by Mr. Bansek. Motion carried. The meeting was adjourned at 8:06 p.m.



Carl Nielsen, Chairman



Tom Brown, Executive Director