

**BOARD SUMMARY
NOVEMBER 9, 2016**

Please note: Date change to Wednesday November 9th.

LocoYaks Sub-lease Riverside Marina Building

We are currently working on a draft agreement for the Leases of the Riverside Marina Building to the LocoYaks.

Because of their involvement on the waterfront, particularly the river and lakefront clean-ups and the need to let them get on their feet, I would recommend that for the first two years that we structure the lease whereby their leasehold improvements offset annual lease payments. Additionally, they have agreed to help maintain the site grounds, as well as, the Riverside Park area.

Electric and Gas Provider

Last year the Board authorized an agreement with TPI regarding agreements with electric and gas suppliers. This effort ended with a savings to the agency. The company has asked to renew our agreement. Refer to committee.

Leave Donation

As you are aware, Yvonne has been on two extended leaves totaling approximately 12 weeks. To this end, she has essentially used up her vacation and sick leave. Previously, we had discussed the option of staff donation of leave to other staff members. It was indicated that this be presented to the Board on a case by case basis. To assist Yvonne, I am willing to donate the time that she needs for the upcoming payrolls which is approximately 74.45 hours. I have sufficient time accumulated to provide this donation to her. Resolution prepared.

Kelleys Island Ferry Boat Project Update

Just as an fyi, the sub-committee has been meeting to discuss the above reference project. We will meet on November 2nd and November 10th.

Boat Launch Management Agreement

Proposed renewal of the agreement with Mr. Fowler (Grumpy) for management of the eastside and Black River Wharf Launch Ramps. Board approved the agreement last year with an option to renew for another year. Resolution prepared.

Ticketing

Tiffany will provide an update regarding our ticketing procedures. She and Steve met recently to review the issues regarding this matter and are putting together a task strategy.

Personnel

We will have a Bylaws & Personnel Committee meeting at 6:30 prior to the Board Meeting. We will discuss cost of living and merit increases related to the staff. Please see attachment.

Grant Update

Tiffany will provide an update on the status of previous grants applied for along with potential grant requests

Shuttle Boat and Jet Express Season wrap up

Tiffany will provide a seasonal wrap up of boat activities.