

**BOARD SUMMARY  
DECEMBER 13, 2016**

**Note; Contract Management Committee Meeting scheduled for 6:15 pm prior to the Board meeting**

**Also, a photographer will be on site to take pictures of the Board Members for inclusion on the website. Therefore, proper attire is recommended.**

**Correspondence**

**Letter from county regarding Health Care costs and 3 month waiver of fees. This will save the entity approximately \$13,089.60 for the first quarter of 2017.**

**Clover**

**This project involves the development of a 125 unit senior complex behind the old Kmart on Leavitt Road. The Port has been assisting the City with the TIF legislation which will be presented to City Council beginning December 5<sup>th</sup>. It is hoped that legislation will be approved in early January. The TIF is a 30 year TIF. The City will reimburse the developer \$200,000 (\$50,000 per year) over the next 4 years for eligible demolition and utility extension costs.**

**Resolution**

**Ground Lease**

**Lease**

**Construction agreement**

**Also, similar to the Camaco Project a Resolution has been prepared authorizing sales tax exemption for the project. We are offering the company 50% sales tax exemption. The remainder will be the Port's fee, and also pay for Bond Counsel and Tim Long.**

**Camaco**

**The agency is currently working with the company regarding financing of the facility. We are currently reviewing options pertaining to a proposed sales tax exemption savings for the company. Inb this case we are proposing an up front fee along with a 50% sales tax exemption fee.**

**U.S. Army Corps of Engineers Novation Agreement**

**This issue had previously been presented to both the Port and City in 2013 and 2014. Both entities approved the agreement. The Corps is asking that we now send a letter indicating our intent to enter into the Novation agreement (again which we already approved). Nonetheless, we would like to make the Board aware of this issue and concur with the staffs actions.**

**The Novation agreement will transfer non-federal obligations from the City to the Port for the didked disposal site. (which we already maintain). This process is the initial step in having additional property within the cdf turned over to us .**

**Lawn Maintenance**

**Staff has requested proposals from 4 landscaping firms to provide quotes for this service for 2017. The current contract is with Schill for \$ 62,548.42. Quotes received are included within the packet.**

### **Boat Launch Ramp Operations 2017**

Proposed renewal of the agreement with Robert Fowler (Grumpy) for the 2017 season. Minor changes were made to the document including fee structures for daily launches and seasonal passes (which have been approved by ODNR)

Resolution prepared.

### **Loco Yaks**

Proposed agreement with LocoYaks for lease of the Riverside Marina Building. The agreement is for 2 years with an option to renew. They will be responsible for general improvements to the building and grounds and for general maintenance of the grounds and Riverside Park (litter pick up)

Resolution prepared

### **Marine Patrol**

Resolution authorizing submittal of grant for 2017 season. Marine Patrol officers will provide a short summary of 2016 season activities.

Resolution prepared

### **Ohio Edison Subway Field**

Close out of the property transaction that occurred several years ago relative to the removal of the waterfront transmission towers and the construction of a new substation at Subway Field. Ohio Edison is returning property not needed for the project and we in turn are returning the property to the city.

Deed included in packet

### **Shuttle Boat and Jet Express Seasonal Review**

Tiffany will provide a summary of this year's activities

### **Kelleys Island Ferry Boat Project**

Update on current activities

### **Brownfield Grant Project**

Review of sub-committee interviews and recommendation for hiring of a consulting firm for the project. The sub-committee recommends hiring of Hull & Associates as the firm for the agency to perform this work.

Resolution prepared.

### **Brownfield Grant Budget amendment**

Budget amendments for the Brownfield Grant to provide for start up costs and line items not directly attributed to specific investigative assessments.

### **Ticketing & Web site update**

Tiffany and Steve Bansek have been working on the ticketing and web site functions for the organization. Progress report to be provided

### **Lighthouse Ticketing and Tours Update**

Tiffany will provide an update on proposed tours and ticketing costs and procedures for 2017.

Also, a review of 2016 income and recommended concurrence with proposal regarding fee payment (differs from contract)

**Lighthouse Shuttle Boat Tours 2017  
Agreement and Resolution**

**Lighthouse Dinner Cruises 2017  
Agreement and Resolution prepared  
Lighthouse Insurance**

Proposal to have the insurance for the lighthouse lens run through the port. Port add lens to our policy as "personal property of others" This action will save the lighthouse group approximately \$1,600. They will reimburse us for the approximate \$407.00 fee.

**Rockin' on the River**

Proposed revision to the agreement with Bob Earley for the Rockin' on the River Concert Series. The current contract (which was revised for 2016) provided an extension of the contract through 2017. Proposal to extend the contract through 2019.

Also, proposal to amend the fee structure of the agreement from a fee of \$ 1.00 for each attendee over 2,500 patrons to a flat fee of \$10,000 for the concert season.

**Nord Family Grant**

Gant request has been submitted to the Nord Family Foundation to help reduce the cost for school tours for our nature tours in 2017.

**2016 Budget amendment**

Year end adjustments to the current year budget

**2017 Budget**

Temporary operating budget for 2017

**Executive Session (purpose of discussing personnel/employment)**