

**Board Summary  
February 12, 2013**

**Chairman**

**Correspondence**

Letter from citizen expressing concern regarding parking at Black River landing. It should be noted, that we have approximately 266 spaces on site. This total does not include the grassy areas along the railroad tracks or on the southern hill. Also, during the site planning and programming efforts, we specifically limited the number of parking spaces on the site due to the large number of parking spaces located within the downtown area. We also did not want the site to appear to be a sea of asphalt, whereby vast numbers of parking spaces would only be utilized a few times per year.

Letters of appointment – Roberto Davila and Connie Carr

**Executive Director**

**Shuttle Boat Captains Agreement**

Renewal of agreement for operation of lighthouse and river tours with captains. Please note, the base rate for the captain's is \$20/hr while, the rate of service for Tom Kern as head captain is \$22.00 per hour. Tom has taken on responsibility of overseeing captain coordination on our behalf and has done a tremendous job in this position. Resolution prepared

**Naturalists**

Renewal of contractual agreements with naturalists from the Lorain County MetroParks for river tours as needed. Resolution prepared.

**Lighthouse Foundation agreement**

Renewal of agreement with Port of Lorain Foundation regarding tours to the Lighthouse Schedule prepared and attached. Resolution prepared.

**Jet Express**

Season overview attached. Also, the Board needs to approve the proposed amendment to the agreement with the Jet for the 2013 season.

**Special Events Coordinator**

**4<sup>th</sup> of July Fireworks**

Proposed contract with American Fireworks -\$20,000

We have worked with this firm for the past few years, they have always done a great job for us. They handle all of the necessary permits, etc.

**Ferry Terminal Building Update**

Project contract signed. Tentative start date April 1<sup>st</sup>. Completion – September 13<sup>th</sup>.

Transportation center closing date October 31, 2013

**Special Events application changes**

Staff has review the existing application forms, process and procedures. Recommended changes to be presented to committee for consideration

**Lakeside Landing lighting Project update.**

**Marine Patrol supervisor**

Due to the previous retirement of Tom Davis, Ed Favre has taken over his duties and responsibilities. Based upon this past year's performance, we would like to increase Officer Favre's hourly rate from \$17 per hour to \$19.00 per hr.