

LORAIN PORT AUTHORITY
ByLaws and Personnel Committee Meeting Minutes
February 12, 2013

Committee Members: Mrs. Cook, Ms. Carr; Mr. Mullins.

Board Members: None.

Staff: Richard M. Novak, Executive Director
Yvonne Smith, Accountant
Ralph Bruening, Events Coordinator/Facilities Manager

I. Roll Call.

The meeting was called to order at 6:22 p.m. by Chairman Barbara Cook with roll call indicating a quorum present.

II. Disposition of meeting minutes.

Mrs. Cook requested a motion to approve the July 10, 2012 ByLaws and Personnel Committee Meeting minutes. A motion to accept the minutes was made by Mr. Mullins and seconded by Ms. Carr. Motion carried.

III. Report of Chairman.

Mrs. Cook and Committee members discussed a title change to the Marine Patrol Supervisor position and a \$19.00 per hour rate along with a new job description being developed.

Mr. Mullins made a motion to accept the title change with a new rate of \$19.00 per hour along with a job description being developed all to be forwarded to the full Board. Ms. Carr seconded the motion. Motion carried.

IV. Other Business – None.

V. Adjournment

There being no further business to come before the Committee, Ms. Carr made a motion to adjourn. Seconded by Mr. Mullins. Motion carried. The meeting was adjourned at 6:28 p.m.

Barbara Cook, Chairman

Rick Novak, Executive Director