

LORAIN TOURISM COMMITTEE  
LORAIN GROWTH CORPORATION  
PROPOSED AGREEMENT BETWEEN THE LORAIN TOURISM COMMITTEE  
AND THE LORAIN PORT AUTHORITY

The purpose of this agreement between the Lorain Tourism Committee, a subcommittee of the Lorain Growth Corporation, and the Lorain Port Authority is to insure the smooth production of the Train and International Tree Display for the 2016 holiday season.

The Tourism Committee, a subcommittee of the Lorain Growth Corporation, agrees to design, set-up and dismantle a display of model trains and international trees within and outside of the Lorain Port Authority Transportation Center for the 2016 holiday season. The display will be open to the public and staffed by volunteers recruited by the Lorain Tourism Committee on the following dates:

Saturday, November 26, 2016

Sunday, November 27, 2016

Thursday, Friday & Saturday: December 2, 3, 9, 10, 16, 17, 22, 23, 29, 30

Sunday: December 4, 11, 18

The Lorain Port Authority agrees to provide the following conditions within the Black River Transportation Center so that the Train and International Tree Display for the 2016 holiday season will operate as efficiently as possible.

- Give three (3) keys to the Black River Transportation Center to the Chairperson (Gail Bonsor) of the display on or before October 24, 2016. The Chairperson will return all three keys on January 31, 2016.
- Allow the Tourism Committee to begin set up of the display on October 24, 2016 and give the committee total use of the building from that date until January 24, 2016, when the display will be totally removed. In case of weather the date may be changed with the approval of both parties. The Tourism Committee understands that there will be no access to the building on November 7 and 8, 2016, during the fall election. The Tourism Committee will set up and accommodate the November 11<sup>th</sup> ceremony of the Veteran's organizations to honor its past heroes. In addition if necessary the Lorain Port Authority may request a change in these dates, but it will only occur with the acceptance of the change by the Lorain Tourism Committee.
- Any problems with the physical condition of the Black River Transportation Center (ie leaking roof, inside or outside electrical, plumbing, or inside or outside unsafe floor) must be repaired in a timely manner by the Lorain Port Authority.
- Snow removal in both the parking lots and the sidewalks must be the responsibility of the Lorain Port Authority and must be done a timely manner.

---

The Tourism Committee

---

The Lorain Port Authority

---

Date

LORAIN TOURISM COMMITTEE  
LORAIN GROWTH CORPORATION  
PROPOSED MODEL TRAIN AGREEMENT BETWEEN THE LORAIN PORT AUTHORITY  
AND THE LORAIN GROWTH CORP. TOURISM COMMITTEE

The purpose of this agreement between the Lorain Port Authority and the Lorain Tourism Committee, a subcommittee of the Lorain Growth Corporation is to clarify the ownership and responsibility of both organizations in connection with the permanent model train display located within The Black River Transportation Center.

The permanent model train was installed in the Black River Transportation Center in December of 2013. The installation included the placement of a wooden shelf, two separate model train tracks placed on the shelf, the safety wire, the equipment needed to run the model freight train, and a model passenger train, containing 3 engine and 10 cars. All were constructed on the four walls of the Black River Transportation Center above the top of the windows within the center.

The shelf, the track and safety wire are permanently adhered to the wall and are the property of the Lorain Port Authority. The Tourism Committee will maintain the trains and equipment and oversee all operations of the train. The Lorain Port Authority will oversee the display when the Tourism Committee is not in attendance and inform the Tourism Committee of the need to remove the trains from the display for safety because of the rental of the building.

The Permanent Model Train Committee consisting of two members of The Lorain Port Authority, two members of the Lorain Tourism Committee and the chairperson of the International Tree and Train display will be responsible for the permanent model train display. This committee will have the following responsibilities:

- determining when the trains will run
- determining any additional construction to the permanent train display, including the placement of additional pictures on the wall behind the train
- determining the purchase of any additional model trains.

Any permanent improvements or changes to the building or display made by this committee must also be approved by the Board of the Lorain Port Authority and the Lorain Growth Corp. Tourism Committee.

At least one member of The Permanent Model Train Committee must be present at all times that the permanent model train is run.

If the committee deems it necessary to remove the train(s) from the track at any time, it will do so and store the train(s) and the equipment needed to run the trains at a safe and secure place away from the Black River Transportation Center. The train and the equipment will be returned to the Black River Transportation Center when the Committee deems it safe to do so.

Any changes to this document must be done with the approval of The Lorain Port Authority and the Lorain Growth Corp. Tourism Committee

\_\_\_\_\_  
The Tourism Committee

\_\_\_\_\_  
The Lorain Port Authority

\_\_\_\_\_  
Date